

RULES AND REGULATIONS of Old Student Association

Membership:

a. Membership (Qualifications and Eligibility):

1. An Ex-student of Thakur Sen Negi, Govt. College Reckong Peo, Kinnaur-172107, since its inception in 1994, irrespective of age, qualification and profession provided the applicant bears a good moral character, except Bankrupt, Lunatic and convict under any law.
2. Any person, who is eligible to contract according to contract act, can be the member of the Association, beyond this will have to fulfill following conditions for the membership of the Association:
 - 2.1 That the member has paid the annual/ monthly fees as are fixed by the Association.
 - 2.2 That the member has already deposited membership fees and has been considered already.
 - 2.3 That the person who is applying for the membership will comply with the rules and regulations, along with aims and objectives of the Association and it interested for the advancement of such objectives.
 - 2.4 That the mode of membership is also a subject to certain other conditions which are to be framed by Association from time to time.

b. Expulsion: Any individual member shall cease to be its member,

(i) On his/her death.

(ii) If he/she is declared insolvent.

(iii) If he/she has been convicted of any criminal offence.

(iv) If he/she works against the interests of the society/association and expresses any disregard to the rules and regulations of the society.

(v) If he/she fails to pay the dues/subscription of the Association.

(vi) If he/she resigns from the membership of the association/Society.

c) Membership:

Enrolment fee for the membership will be Rs. 100/- only which shall be renewed every year if the member remit Rs. 20/- on or before 1st January of each calendar year. Provisions of the life membership exist if the member pays Rs. 1000/- in lump sum or in two equal installments within a span of six months excepted those all ready registered with Rs. 500/- for life time.

d) Funds:

The capital of the Society/Association shall be through.

(i) Membership fee /Subscription fee or life membership.

(ii) Financial contributions from Donors and grant in aid from public/Govt. Institutions.

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Vice President (OSA)
T.S. Negi Govt. Degree
College Reckong Peo.
District Kinnaur (HP)-172107

Treasurer (OSA)
T.S. Negi Govt. Degree
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(iii) Souvenir-aids.

e) Operation of Funds:

The funds will be utilized on the advice of the Executive Committee and shall be operated by any two of the three members authorized by the Association:

(i) Secretary of the Association.

(ii) Treasurer of the Association.

(iii) Any other member authorized by the executive.

A sum of Rs. 2000/- may remain as cash with the Treasurer to meet day to day expenditure if needed.

f.) Rights of members:

Every member shall exercise the following rights:-

1. Every member of the association shall entertain the right to cast a vote
2. All members will have the right to ask about any detail regarding the planning or the upcoming projects of the Association.
3. All members have the right to contest in the election of the office bearers of the association only if he/she has rendered his services for the period of two years.
4. All members shall be able active role in the meetings of the association.

Duties of the members:-

The members of the Association will have to perform following duties.

- 1) That he/she will be liable to preserve the secrecy of the confidential documents of the Association and of the institute.
- 2) That he/ she will have to perform certain duties assigned to his /her by the Association from time to time.
- 3) That he /she will have to attend all meetings.
- 4) That he/she will have the right to put his point in the meeting.

g) Constitution of General Body:

The general body of the Society/Association shall consist of the active members of the Society.

h) Financial Powers:

At a given time the respective powers of President and Secretary to spend money shall be 11000/- and Rs. 1000/- respectively provided it is passed by the executive body with justification.

i) Meetings:

The general body of the Society shall meet in the Premises of Thakur Sen Negi, Govt. College Reckong Peo, kinnaur, 172107 or any other public place with the prior intimation to the students. The frequency of the meeting will be-

1. **General Body:** It shall meet annually and preferably the meeting shall coincide with the annual function of the college. For these 10 days prior intimation through media/suitable communication shall be given.

2. **Executive Body:** It shall meet once in a quarter or as when required.

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Vice President
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j) Quorum of the meetings:

1. **General House:** A minimum of 20 active members must be present.
2. **Executive Body:** $2/3^{\text{rd}}$ members must be present.

k) Call of Meetings:

The President shall preside over all the meetings of General House and the Executive body. However to call the meeting of General House a notice of 10 days is a must. In case of emergent meetings the same can be called at any time at the request of $1/3^{\text{rd}}$ of active members.

l.) Presiding over the Meetings:

In the absence of the President, the senior most Vice-President any senior member of the General House shall be elected by the general House to preside over the given meeting.

m.) Voting:

In case of voting to arrive at any decision, every member of the General Body shall have one vote. Proxy shall not be allowed. All issues shall be decided by a majority of votes, when votes are equal, the chairman of General Body shall have a casting vote.

n.) Powers and duties of the General Body:

1. Admission, suspension, election or removal of any elected-member.

2. Election of Executive Body.

3. Amendment of rules.

4. All business discussed or decided by the General Body shall be recorded in the proceedings book which shall be signed by President of the meeting who so ever may be and maintained by the Secretary.

5. To produce an action plan for the approval for the next year.

6. With the general consent of the all members of the Association the powers and duties of Executive body may be increased or decreased.

7. To give approval for the annual report.

o.) Executive Body:

1. **Constitution:** - The Executive-body of the Society shall consist of the elected amongst the members of the General body of the Society. The Executive body shall consist of the following office bearers.

(i) President

(ii) All Vice-President

(iii) Secretary

(IV) Joint Secretary

(v) Treasurer

(vi) Co-opted Executive Members, if any.

2. **Term:** The elected members of the Committee shall have a span of 1 year or till the times as the new Executive Committee is

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Treasurer
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constituted by the General House Annual Meeting.

3. Powers: The Executive body shall have full powers to take any decision.

4 Duties of the Office Bearers:

(i) **President:** He shall call and preside over the meetings of the Association.

(ii) **Vice-President:** In the absence of the President, the senior most Vice-president shall preside over the meetings.

(iii) **Secretary / Joint Secretary:** Secretary shall execute the decisions of the Executive Committee. In the absence of the Secretary, the joint Secretary shall assume his duties and powers.

(iv) **Treasurer:** He shall maintain the proper accounts of Association.

p.) Executive body:

1. The executive body shall be formed in the annual meeting of the Association. The term of the executive body will be three years, excluding the Gen. Secretary of the Association.

2. The executive body will be consisting at least seven members, but may be enlarged depending upon the requirement.

q) Powers of the executive body:-

1. The executive body will have the right to terminate or suspend the services or any employee appointed by it

4.2. He will preside over the meeting of the executive body and the general body.

4.3 He will give suggestions for the improvement of institution and the infrastructure of the institution

4.4 He will be taking part very actively and will be important member of the planning of the concerned institution. He will be doing all this on the behalf of the Association.

4.5. The president shall have equal right to cast the vote

5. Terms of the President:

The president will be elected for the term of three years within three months of completion of the term of three years, new elections must be held. The same person can also be elected for next term and so on

6. Removal of the President:

Except the conditions in the 4 (i) to 4 (8) the President Can only be removed from the post only by impeachment between the duration of the office

Vice President:

This is the second most important post in the Association. The process of the election of the vice-president is similar as that of President. He will be assisting the Chairman in executing his duties. The process of removal shall be same as that of the President.

Otherwise same power can be entertained by its Chairman only if he/she has been delegated with such authority.

2. The executive body will consider the application for new membership and will put that before the general body for its approval.
3. The Executive body will have all powers concerning employment, beyond this general body may delegate or cease any power of the executive body.

r.) Officer bearers of the Association:-

The Various bearers of the Association shall have following mode of activities.

1. President:-

The most important post in the Association is that of the President. The President will be elected by the members by vote cast or may even be selected unanimously.

2. Eligibility of President:

He/she should be the member of the Association.

3. Election of the President:-

The President shall be elected by the secret ballot vote or he/she may be elected with a unanimous consensus of the members.

4. Powers of the President:

4.1. He/ She will be the head of the Association.

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7. **Gen. Secretary:**

As that every Association this also is a very important post.

8. The general secretary of the association shall be appointed by passing the resolution by the member of the association.

9 **Powers of Gen. Secretary.**

9.1 He / She will conduct the meetings in behalf of the President.

9.2 He will communicate the correspondences on behalf of the association.

s) Audit:

The Executive Committee shall nominate two persons to audit the accounts of the Association. The Annual audit report shall be placed in the Annual General House meeting of the Association.

t) Dissolution of the Association/Society:

General House of the Association with 2/3rd of active members can pass a resolution for dissolution of the Association. Association, if any, will be transferred to Thakur sen Negi, Govt. College, Reckong Peo, Kinnaur, HP 172107.

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